

## Town of Barrington

PLANNING, BUILDING AND RESILIENCY DEPARTMENT Barrington Town Hall | 283 County Road | Barrington, RI 02806

## **NOTICE OF VIOLATION PROCEDURES**

All violation complaints must be made in writing through the Viewpoint system at <a href="https://barringtonri.viewpointcloud.com/">https://barringtonri.viewpointcloud.com/</a>.

The location and description of a complaint will be provided by the Town in response to public records requests. However, personal information of the complainant, including name and address, is not considered public record and will not be provided by the Town in response to such requests.

## RI State Building Code/Property Maintenance Violations:

- **1.** Upon receiving a written complaint, the Building/Zoning Official will review the complaint and conduct a visit to investigate when necessary.
- **2.** If a violation is found, the Building Office **will issue a notice of violation** including information on the correction process and appeals with a correction deadline of **30 days** from when the violation was issued where the Building/Zoning Official will revisit to check if the violation was corrected.
- **3.** If the violation has not been corrected, the Building Department will turn over the violation to the Town Solicitor for legal action and potential fines.

## **Barrington Zoning Ordinance Violations:**

- **1.** Upon receiving a written complaint, the Building/Zoning Official will review the complaint and conduct a visit to investigate when necessary.
- **2.** If a violation is found, the Building Office will issue an intent to issue a violation, including information on the correction process with a deadline of **30 days** from when the violation was issued. The Building/Zoning Official will revisit to check if the violation was corrected.
- **3.** If the issue has not been corrected, the Building Department will issue a notice of violation including information on the correction process and appeals with a correction deadline of **30 days** from when the violation was issued. The Building/Zoning Official will revisit to check if the violation was corrected.
- **4.** If the violation has not been corrected, the Building Office will turn over the violation to the Town Solicitor for legal action and potential fines.

